

JOINT INTELLIGENCE STUDY PUBLISHING BOARD
LaSalle Building, 1034 Connecticut Avenue, N.W.,
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4 August 1945

JANIS MEMO #39.

MEMORANDUM FOR: JANIS Contributors.

Subject: JANIS Manuscript Requirements.

1. Instructions covering JANIS manuscript requirements as outlined in JANIS Memorandum #30, dated 24 May 1945, are hereby rescinded and the following substituted therefor.

2. Effective immediately, it is requested that contributors make the following (direct) distribution of JANIS manuscript material, as indicated in paragraph 3 below, to:

5 copies (complete) to: J.I.S.P.B.,
LaSalle Building,
1034 Connecticut Ave., N.W.

10 copies to: Colonel S. P. Poole, GSC.,
Chief, Topographic Branch, MIS.,
Room 2C681, The Pentagon.

10 copies to: Lt. Col. E. W. Sturdevant, USMC,
Room L-1304, Navy Department.

3. Current JANIS manuscript requirements, which remain unchanged, necessitate that the following number of copies be prepared by contributors:

- a. Five (5) complete copies of all manuscript, maps and photographs.
- b. Twenty (20) copies of all manuscript and essential graphic material practicable except photographs.

or a total of twenty-five (25) copies -- 5 with photographs and twenty (20) without photographs.

4. The copies furnished Col. Poole and Lt. Col. Sturdevant are dispatched immediately to forward and rear echelons of the theaters of operation and therefore, it is requested that the material be carefully assembled and thoroughly checked by contributors to eliminate errors and delays.

FOR THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD:

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DATE: 24 JUL 46 REVIEWER:

/s/ P. P. Sobo
P. P. SOBO,
Captain, A.G.D.,
Secretary

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JCS review(s)
completed.